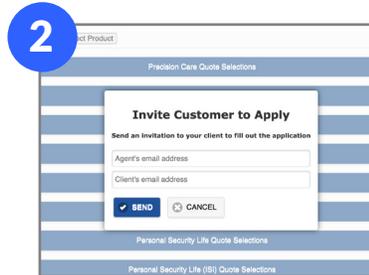


GTL's Quote-to-Consumer How-To Guide

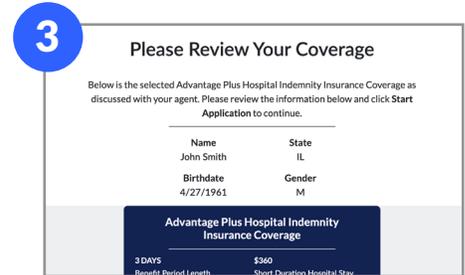
This feature is currently available for Advantage Plus & Advantage Plus Elite applications on the Agent Portal only.



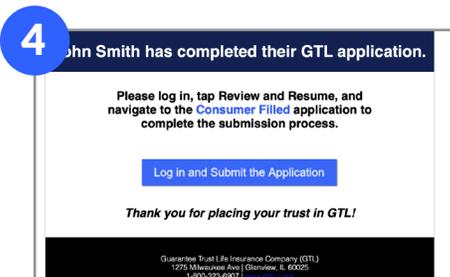
First, simply complete your client's Hospital Indemnity quote as usual on the Agent Portal. Once the quote is done, click on the green bottom button called **Invite Customer To Apply**.



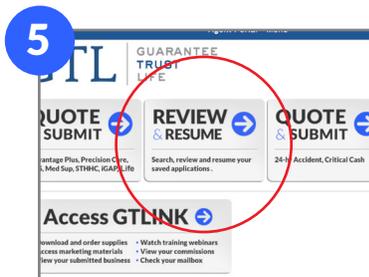
Fill in your client's email address, your email address and then hit **Send**.



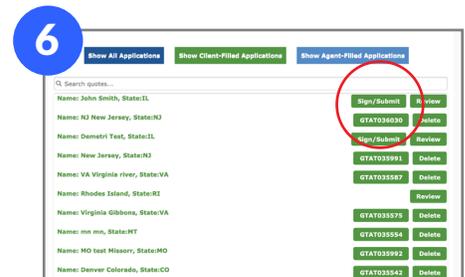
Your client will then receive an email to the email address provided requesting that they complete their Hospital Indemnity application by clicking the **Complete Application** button. See page 2 for a more detailed look at the client application process.



Once your client completes their application, you will then receive an email notification for you to review or submit it to the email address you provided in Step 2.



On the home screen of the Agent Portal, click on **Review & Resume**.



You will now see color-coded filtering buttons at the top. Navigate to your client's completed application (in green). You can either click **Sign/Submit** to submit the application or click **Review** to first look over what your client completed.

If you have any questions, please contact GTL Sales Support by calling or texting 800-323-6907 or by emailing agency@gtlc.com.

